Email: [hims.dhawan03@gmail.com](mailto:hims.dhawan03@gmail.com) Mobile: +918826175899

Himanshu Dhawan

*Objectives* Highly motivated individual and a certified Computer Hardware &

Networking Technician with strong MS-Office skills, attention to detail,

and a solid sales & marketing background looking to obtain a position of Department Manager in the company.

*Experience* Coach/Trainer (2017-2020)

*Marks and Spencer India*

I was responsible for mentoring the staff or guiding them how to be good at Workplace by telling them all the Products knowledge or under my guidance they developed themselves. Letting others to learn new things and share the knowledge to others. Giving the classroom trainings, visiting M&S stores in Delhi-NCR to provide trainings. The Role was to inspire colleagues and motivate them to do their fullest in their job.

Zonal Trainer (2020-2021)

*vivo mobile india Pvt Ltd*

I was responsible for training of whole zone including Team Leaders and ASM’s (Delhi West) and motivating them in terms of increasing sales. Making presentations and managing Data, providing them classroom trainings to low-sale Sales Representatives and giving them product knowledge so that they can achieve their sales target. This job gives me the technical knowledge in IT industry as well.

# Key Skills

* MS-OFFICE
* Content Creator
* Diploma in Computer Hardware and Networking

*Qualications* SENIOR SCHOOL CERTIFICATE

*CENTRAL BOARD OF SECONDARY EDUCATION, DELHI*

Year 2012

## HIGH SCHOOL CERTIFICATE

*NATIONAL INSTITUTE OF OPEN SCHOOLING,DELHI*

Year 2015

GRADUATION

*DELHI UNIVERSITY*

Year 2015

# Interests

* Book Reading
* Gaming
* Travelling

*Achievements* Best Customer Service Awardee

*Marks and Spencer*

7/2018

Got appreciation from the customer and Management

## Best employee of quarter

*Marks and Spencer*

2019

Got a Value Card from the company

# **Personal Information**

Father Name : Rakesh Kumar Dhawan

Nationality : Indian

Marital Status : Single

Languages known : English, Hindi, Punjabi

Date of Birth : 21/06/1996

Address : RZ 99, Third Floor-A Street No 4, Dada Dev Mandir Road, Opposite Muthoot Finance,

Raj Nagar Part 2, Dwarka New Delhi 110077

***Reference***

Request on Demand