

CURRICULUM VITAE

1282/527, Adarsh Nagar,
Yamunanagar, Haryana.
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Ramneek9777@gmail.com

Ramneek Nagpal

CAREER OBJECTIVE

Seeking a challenging career in a progressive organization where there is ample opportunity to enhance my knowledge and skills, leading to growth within the organization.

PROFESSIONAL HIGHLIGHTS

- Skilled at working with people with diverse backgrounds
- Proven competence in working well under pressure with others in a team effort

EDUCATIONAL QUALIFICATIONS

Year	Degree/Branch	Institute/School	Percentage/CGPA
2016-19	BBA	Chandigarh University	7 CGPA
2016	12th	Vishva Bharti public school	63
2014	10th	Vishva Bharti public school	7.2 CGPA

EXPERIENTIAL LEARNING / INDUSTRIAL TRAINING

- Title: Hyundai Motor Company
Role: Worked as an intern in sales department
Description: Got certified for the internship and had an experience in customer interaction. Learnt about customer handling, completion of targets, pitching product and conversions.
Specialization: Sales

Work Experience

1. Xceedance

Xceedance is a global provider of strategic operations supply (SOS). The company's proficiency extended to Underwriting, Policy Services, Claims, Insurance operations, Cat modelling, Technology & Core system, Finance & Accounting

Role: Analyst (Policy Servicing Team)

(May'2020 - Present)

Location: Gurgaon

Responsibilities:

- Issuing Policy.
- Source Mapping with Binder.
- Policy Drafting.
- Creating Query Emails.
- Handling Revised Requests.
- Peer Reviews

INTERPERSONAL SKILLS

- Hard worker, quick learner and ability to assume responsibility.
- Easily relates with all levels of management, co- workers.
- Keen learner with ability to learn new knowledge with ease

TECHNICAL SKILLS

- ❖ MS – Excel (Basic)
- ❖ MS – Word
- ❖ MS— Teams

STRENGTHS

- ❖ Independent and willing to take the initiative
- ❖ Positive Attitude
- ❖ Hard Working
- ❖ Team coordination

PERSONAL INFORMATION

Father's Name : Mr. Sanjay Nagpal
Date of Birth : 29 May 1997
Sex / Marital Status : Male / Unmarried
Language Proficiency : English, Hindi, Punjabi

DECLARATION

I do hereby declare that the above information is true to the best of my knowledge.

(Signature)

Name: Ramneek Nagpal
Place:

Date: -
