**RESUME**

**MANDEEP SINGH**

**Mobile no: 9810376977**

**Email:** **Mandeep\_rock007@yahoo.com**

**Academic Qualifications:-**

* **10th from C.B.S.E board.**
* **12th from C.B.S.E board.**
* **Graduation in B.Com ( 1st Aug 2004 – 30th June 2007)**

**Professional Experience:-**

**Worked with ICICI Prudential as a Insurance Adviser for 14 months in which we had to sell the Insurance it was both the Insurance policy public and health Insurance .( 28th July 2007- 6th Oct 2008)**

**Worked with IBM in Semi Technical process INTUIT for 18 months in which we got calls from USA it was Inbound process in which we had to install the Quicken Software in the computer and Fix some other issue with the Computer. (7th Oct 2008 – 20th Feb 2010)**

**Worked with Encore Capital Group it was Third Party Collection in which we had to Collect Money from USA Customer it was Charged off Accounts and we had to Collect on that Accounts moreover Worked with Encore for 9 Months (9th Aug 2010 – 26th March 2011)**

**Worked with Genpact for 5 months in GE Collections it was Inbound process of 1st Party Collection as Senior Collection Expert and we had to collect money from USA Customers. (July 2012 – Nov 2012)**

**Worked with Teleperformance for 4 months in AT&T process it was a Inbound process worked as Senior Customer Support Executive. (4th Jan 2013- 30th April 2013)**

**Worked with John keells for 4 months in Technician process it was a Inbound Sales process worked as a Senior Associate. (1st July 2014 – 9th Oct 2014)**

**Worked with Universal Electronics as a Senior Executive in which we had to resolve the customer issue regarding Airconditioning and TV it was Technical process and sales as well . ( 9th Jan 2015 – 24th Dec 2022)**

**COMPUTER PROFICIENCY:-**

* Well versed with all kind of computer programs and Internet surfing.

**STRENGTHS:-**

* Optimistic , Hard working, Team Spirit
* Supportive, fast learning skills and willingness.

**PERSONAL DETAILS:-**

* **Date of birth: 14th July1983**
* **Father’s Name: Tarsem Singh**

**DECLARATION:-**

I hereby declare that above mentioned details are correct and complete to the best of my knowledge.

**Mandeep Singh Date:**

 **Place:**