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| **PRATIK SINGH SISODIA**  | B-108 PMAY Sama Savli Road Near ,Vemali village.vadodara-390008  |
| Pratik.sisodia2985@gmail.com | Mo. No.: +91 9662908416/7567755959 |

**PROFESSIONAL EXPERIENCE**

**TOTAL WORK EXPERIENCE** –9 **YEARS**

**ORGANISATION: - THE PACIFIC HOTEL (VADODARA)** **February 2018 to Till Continue 2021**

**Job Responsibilities-: Store Supervisor (Manager)**

 Recruited, hired, scheduled, and motivated a staff of up to 14 employees.

 Work varied shift schedule including lunch and dinner shifts, opening and closing the restaurant

 Oversee inventory control, ordering, food sanitation and quality control of food products.

 Effectively lead and motivate employees through implementation of in-house training and incentive plans,

 Resulting in increased productivity levels and employee satisfaction.

 Supervised the preventative maintenance and upkeep of equipment, and facility.

 Supervised the overall performance of food service facility and Restaurant operations**.**

 Supervise the floor opening.

 Customer service and communication skills. ...

Commercial awareness. ...

Working under pressure. ...

Working in a busy team. ...

Time management. ...

Problem-solving and initiative. ...

Attention to detail. ...

Responsibility.

 Maintained contact with kitchen staff, management, serving staff and customers' concerns were addressed

 Hired, trained, and supervised food and beverage service staff.

 Utilized computers to track orders, manage inventory, and process payments.

 Work varied shift schedule including lunch and dinner shifts, opening and closing the restaurant

 Effectively lead and motivate employees through implementation of in-house training and incentive plans,

 resulting in increased productivity levels and employee satisfaction.

 Supervised the preventative maintenance and upkeep of equipment, and facility.

 Supervised the overall performance of food service facility and kitchen operations.

**Organization: ONE CENTRE (VADODARA)**  **January 2015 TO December 2017**

**Job responsibilities:**

 Responsible for outlet garment department with annually turnover of 5 CRORE in store.

* 1. Retail Store Manager Job Duties:
* Builds business by identifying and selling prospects; maintaining relationships with clients.
* Sells products by establishing contact and developing relationships with prospects; recommending solutions.
* Maintains relationships with clients by providing support, information, and guidance.
* Prepares reports by collecting, analyzing, and summarizing information.
* Maintains quality service by establishing and enforcing organization standards.
* Ensure the store is replenished to deliver 100% availability.
* Stocks maintain.
* Purchase Bill file date wise
* Exps, Bill File Properly.
* Day Cash & Card Report in Excel File daily.
* daily Stock counting
* Team leading. Team handling
* Entries of Purchase, Prepare Packing Slips, Sale Bills, Stock Transfer and various Inventory transactions in Inventory Software
* Employee Management
* Maintaining inventories.
* Secures merchandise.
* Protects employees and customers by providing a safe and clean store environment.
* Maintains the stability and reputation of the store by complying with legal requirements.
* Contributes to team effort by accomplishing related results as needed.
* Handling, 23 employees. All responsibilities and customer sales & services
* Responsible for business from garment in menswear & footwear. accesory.
* Maintain the store ambiance & stock.
* Handling all concern & promotion activities.
* Briefing to employees to discuss daily target.
* To deliver excellent customer service & maximize selling opportunities through the team on related area on sales floor.

**Organization: Greenfibre (jade blue India Ltd). As Store Manager (factory outlet) (vadodara)**

 **August 2011 to December 2014**

**Job responsibilities:**

 Responsible for factory outlet garment department with annually turnover of 1.20 CRORE with one store. Store Managers.

* 1. Retail Store Manager Job Duties:
* Ensure the store is replenished to deliver 100% availability.
* Stocks maintain.
* Purchase Bill file date wise
* Exps, Bill File Properly.
* Day Cash & Card Report in Excel File daily.
* daily Stock counting
* Team leading. Team handling
* Distribution & Stock handling.
* Maintaining Sales vs. MDQ.
* Entries of Purchase, Prepare Packing Slips, Sale Bills, Stock Transfer and various Inventory transactions in Inventory Software
* Employee Management
* Maintains store staff by recruiting, selecting, orienting, and training employees.
* Maintaining inventories.
* Secures merchandise.
* Protects employees and customers by providing a safe and clean store environment.
* Maintains the stability and reputation of the store by complying with legal requirements.
* Contributes to team effort by accomplishing related results as needed.
* Handling, 9 employees. All responsibilities and customer sales & services
* Responsible for business from garment in menswear & footwear.
* Maintain the store ambiance & stock.
* Handling all concern & promotion activities.
* Briefing to employees to discuss daily target.
* To deliver excellent customer service & maximize selling opportunities through the team on related area on sales floor.

**Achievement**:-

* Best store in month of August 2013, September 2013, and October 2013 & November 2013.
* Awarded best store in apparel ore manager.
* Continue two years full target achieved.
* Highest incentive makers our team.

**Organization: puma store India ltd. Asst. store manager (franchise) (Ahmadabad)**

 **January 2010 to June 2011**

**Job responsibilities:**

* Handling 3 customer sale executive team in my under.
* Stocks maintain.
* Purchase Bill file date wise
* Exps, Bill File Properly.
* Day Cash & Card Report in Excel File daily.
* daily Stock counting
* Entries of Purchase, Prepare Packing Slips, Sale Bills, Stock Transfer and various Inventory transactions in Inventory Software
* Secures merchandise
* Services best
* Responsible for business from garment in menswear & footwear.
* Contributes to team effort by accomplishing related results as needed.

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| **COMPUTER PROFIENCY** |

* M.S.OFFICE 2000- Excel,word,powerpoint
* Easy-Shopper ,Retail-Pro
* Internet surfing

**ACADEMIC/PROFESSIONAL QUALIFICATION**

* Bachelor of Arts (BA) from S.P university, Anand (may 2012)

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| **EXPECTED SALERY** |

* As per company norms.

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| **PREFERRED LOCATION**  |

* Anywhere

**PERSONAL DETAILS**

**Father's Name - late Shri Ratibhan Singh Sisodia**

 **Date of birth - 29 may. 1986**

 **Language Known - English, Hindi & Guajarati, Punjabi, bhojpuri,malayalam.**

 **Marital Status - Married**

 **Gender - male**

 **Father's Occupation - EX-ARMY**

 **Height - 6 feet**

**(Pratik sisodia)**