**Covering letter**

Dear Prospective Employer:

My experience in Retail Sales Executive is more than 9 years. The details of my responsibilities and accomplishments are outlined on my resume.

My resume is enclosed to provide you with specific details concerning my background and qualifications. I would appreciate the opportunity to interview for this position, as I am certain that a face-to-face meeting would more fully reveal my positive attitude and ability to meet your expectations.

Thank you,

SawanVerma

9871660648

|  |  |
| --- | --- |
| **SAWAN KUMAR VERMA*****9871660648******Address for Correspondence:****H.NO:-16/241,**DAKSHINPURI,**New Delhi-110062**MOB.* ***9871660648****MOB.* ***8448224742******E-Mail :*** sawanverma1990@gmail.comsawan.k.verma@gmail.com***Personal Insight****Date of Birth* : 21th *July 1992**Father’s Name: Lt.VijayVerma**Sex : Male**Nationality : Indian**Marital Status : Married****Languages Known*** *:* *English & Hindi* ***Hobbies*** *:* *Playing Chess, Traveling, & Reading Books* ***Salary***  *:**Salary Expected : As per company norms* | **CURRICULUM VITAE****OBJECTIVE**To attain the expertise in the field of Retail Sales to make optimum use of my background of management by contributing to the growth of the organization and to increase own intrinsic value with growth of the organization**EDUCATIONAL QUALIFICATION*** **M.B.A From (ICFAI University)**
* **B.A Bachelor of Arts from Delhi University.**
* Passed Higher Secondary Education from N.I.O.S Delhi
* Passed Secondary Education from N.I.OS Delhi

**COMPUTER LITERACY*** Knowledge of MS-Office.
* Knowledge of Web.
* Basic Knowledge of Excel

**WORK EXPERIENCE*** Presently Working In SAMSUNG INDIA ELECTRONICS PVT LTD, As a

(MASTER S.E.C) (**Smartphone Division**) From April 2014.MY Work Profile. To attend a customer a very enthusiastic EnergyTo give a better Experience to customer. Listen customer queries regarding samsung smart mobile phone and give them to best solution as per their need, Do the best practice to solve every single quires regarding smartphone. in addition to that.1.Achive to my daily target2.where I am covering my growth as per my target.3.Update my Product Knowledge to Enhance Customer Experiance4.Always update Consumer Affordability offers.5. Last but not Least Give a Best to Best After Sales Service as its too much important to retain Customer’s.* Worked With APPLE INDIA PVT LTD, As an (iPro) Sales Profile **(iPad&Apple Mac**) From July 2013 to April 2014.

My Work Profile. Show the Apple Product Like iPad,Mac,iPod And iPhone.As per customer requirement show the Product as per customer need And to give them to better solution.* Worked with L.G ELECTRONOCS INDIA PVT LTD, as SALES Executive November 2010 to July 2012 (LED TVs) Division
 |
|  **KEY LEARNING*** Identify the barrier to success in sales and solutions for overcoming them.
* Exploring the skills talents &abilities to contribute to the company .
* Discussing future trends for organization may be facing and how to prepare for them.
* Think to to do Better which have a option to Enhance that. Because perfection always needed to do Perfect.

Date: Place: New Delhi SawanVerma |
|  |