

# Tarun Khundia

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## Summary

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I Am Retail Management Student At Ambedkar University, Delhi. Pursuing Retail As My Career. I Have Done internship at Zara/Inditex and Max Faishon Retail Store for job role of Retail Sales associate. I don't have that much experience in retail but i have acquired skills to do my job correctly.

- Focused management professional with a strong determination to contribute to Business Success.
- Team Player with commitment to excellence; empathy and understanding towards subordinates and colleagues, good communication skills with an attitude to readily adapt to evolving business and technology challenges.
- A thorough professional with a proactive attitude, capable of thinking in and out of the box, generating/ presenting new design solutions & ideas.

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## Experience

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**Max Faishon India | Gurgaon, Haryana**  
**Retail Sales Associate | 07/2019 - 11/2019**

**IFORTIS WORLDWIDE | Tirunelveli, Tamil Nadu**  
**Sales and Marketing Intern | 07/2021 - 09/2021**

**Inditex | Gurgaon, Haryana**  
**Retail Intern at ZARA | 12/2021 - 01/2022**

Roles and Responsibilities:

1. Ensuring customer service as per the brands standards
2. Ensuring the visual merchandising and replenishment of stock to be done on the sales floor as per standards.
3. Maintaining Stock Room
4. Assisting customers in Fitting Room
5. Keeping customers happy and making their store a fun, friendly place to shop.

## Skills

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Customer service, Sales, Customer care, Microsoft office, Retail Sales

## Education

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**Ambedkar University | Delhi, Delhi**  
**Bachelor's degree, B.Voc. In Retail Management | 06/2022**

**Techstack | Delhi, Delhi**  
**Corporate Technologist in Digital Marketing | 11/2021**

**NIIT Institute | Gurgaon, Haryana**  
**Post Graduation Program in Finance and Accounting | 06/2019**

**Sheetla Vidya Peeth | Gurgaon, Haryana**  
**High School | 06/2018**

## Languages

English, Hindi

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## Certification

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- Retail Departmental Manager National Skills Qualifications Framework Level-6
- Retail Team Leader National Skills Qualifications Framework Level-5
- Retail Sales Associate National Skills Qualifications Framework Level-4
- Digital Marketing HubSpot Academy