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| **KULDIP SHAH** | **Address:-**  **B41-DAVAL AVENUE.**  **PACHVATI CROSS ROAD CG-ROAD AHMEDABAD-380009**  **MOB-9265641430**  **E-mail:-** [memail976@gmail.com](mailto:memail976@gmail.com) |

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| CAREER OBJECTIVE |

To establish challenging position in any reputed organization enabling application of my technical potential and other quality attributes with a prime intent to deliver maximum returns & synergy to the objectives.

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| EDUCATIONAL DETAIL |

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| Standard | Board or University /School | Year | percentage |
| SSE | GSEB | 2009 | Pass |
| HSC | GHSEB | 2011 | Pass |
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| **AREA** **OF** **INTEREST** |

* Cricket.
* Travelling.
* Listen music and make new friends.
* Bike Riding.
* Reading.

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| **EXPERIENCE** |

→ASSISTANT ADMIN IN INTAS PHARMA-(JAN2021 TO PRESENT)

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| **Current Job Description.** |
| 1.FACILITIE MANAGEMENT |
| 2.HOSE KEEPING MANAGEMENT |
| 3.VENDOR MANAGEMENT |
| 4.SECURITY MANAGEMENT |
| 5.VENDOR MANAGEMENT |
| 6.PURCHASE MANAGEMENT |
| 7.ADMINISTRAION WORK |
| 8.MD’S PERSNOL PROPERTY MAINATINACE & MANAGEMENT |
| 9.CO-ORDINATE WITH FUCTIONAL AND CROSS FUNCTIONAL TEAM |
| 10.STOCK MANAGEMENT AND STOCK REPORT PREPRATION. |

→ASSISTANT-CPMA LAMBDA THERAPUTIC RESARCH PVT.LTD (FEB-2019 TO SEP-2020)

**Job Description.**

1. COLD CALLING.

2. SUBJECTS DATA ENTERY.

3. DESCRIBE STUDY DETAILS TO SUBJECTS.

4. COLLECT DATA FROM CSR HEATH CHEAKUP CAMP.

5. CO-ORDINATE WITH PHARMECY FOR IMP.

→IPHONE SOLUTION CONSULTTANT & STORE MANAGER IN APPLE.INC (SEP-2016 TO NOV-2018)

**Job Description.**

1. COMPLETES STORE OPRATION

2. MEET SALES GOLSBY TRAINING MOTIVATING MONITARING TO STORE STAFF

3. MAINTAIN INVANTORIES

4. MAINTAINS THE STABILITY AND REPUTATION OF YHE STORE BY COMPLYING WITH LEGALE.

5. ENSURE HIGH LEVELS OF CUSTOMERS SATISFICATION THROUGH EXCELLENT SERVICE.

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| BIO DATA |

**Name : KULDIP SHAH**

**Address : B41-DAVAL AVENUE.**

**PACHVATI CROSS ROAD**

**CG-ROAD, NAVRANGPURA.**

**AHMEDABAD-380009**

**Mo. no. : 9265641430**

**Date of birth : 26/01/1994**

**Gender : Male**

**Nationality : Indian**

**Marital status. : Single**

**Languages : Gujarati, Hindi, English**

**Email : memail976@gmail.com**

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| **DECLARATION** |

**“**I do hereby DECLARE that all the information provided above is true to the best of my

Knowledge and belief”

**KULDIP SHAH**

**Date :**