

## CONTACT

### HITEN BAROT

@ barot.hiten209@gmail.com

7263815246

D-503, temple view ,near Cygnus  
international school,mothnath Mahadev  
road ,harni road ,Vadodara -390022 Gujarat



## OBJECTIVE

I seek challenging opportunities where I can fully use my skills for the success of the organization.

## EXPERIENCE

01/12/20 - 25/02/22

### ◦ ICICI bank , Ahmedabad ( ghodasar branch)

Value bankers

I have 1 year and 2month experience in operation department .

- Remittances :- Insurance of pay order , Inventory management, NEFT AND RTGS.
- clearing:- outward cts and non CTS clearing.
- vault :- Responsible for locker allotment and locker operation
- working in finacal software (Banking software)
- working under pressure and multi tasking to log the issues whilst communicating over the phone
- kyc redemption , bank promotion

## EDUCATION

2012

### ◦ Chandresh lodha memorial school

Secondary school certificate

47.08

2014

### ◦ Viva College/Mumbai University

Higher secondary certificate

58

2017

### ◦ Viva College /Mumbai University

Bachelor of account and finance

60

2020

### ◦ Oakbrook bussiness school/Gujarat technological University

Masters of business administration ( marketing)

6 75

## SKILLS

- Decision making
- Team building
- Operation management
- Problem solving

## LANGUAGES

- English
- Hindi

- Marathi
- Gujarati

## HOBBIES

---

- Playing cricket , travelling etc

## IT SKILLS

---

- Ms Excel, ms word ,etc
- Ms outlook
- Basic computer knowledge