

CURRICULUM VITAE

Mayank Sharma

Permanent Address

House no.2E/20 Faridabad,
Nit 2 Faridabad
Haryana

E-mail: **mayankbedi35@gmail.com**

Present Address:-

House no. 2E/20 Nit 2,
121001 Faridabad
Haryana Pin 121001

Contact No. : (+91) – 8882245758

OBJECTIVE:

To be associated with a progressive organization which can provide me with a dynamic work sphere to extract my inherent skills as a Professional, use and develop my aptitude to further the organization's objectives and also attain my career targets in the progress.

WORK EXPERIENCE

- Worked as a **ASSOCIATE/CASHIER** in Reliance Trends from **July 2018 Sep 2020**. Where I am engaged in following works :
 - Ability to work in a fast-paced environment & under pressure.
 - Assist Customer by providing information and resolving any problems.
 - Cash Handling.
 - Foot Fall Maintenance.
 - Store Audit & GRN.
 - UP Selling & Cross Selling.
- Worked as a **Sales Executive** in **Vijay Sales** from **May 2021 to Aug 2021**. Where I am engaged in following works :
 - Focus on my monthly targets.
 - Stock Audit on daily basis.
- Worked as a **Sales Executive** in **Onsite Go AT IDELTA APPLE STORE** from **Sep 2021 to Aug 2022**.
 - Cost and revenue planning.
 - Reporting and working closely with buyers sales and account Managers.
 - Responsible for business development, growth & budgeting.meeting established financial targets.

- Worked as a **Sales Executive** in **iDelta Electronics Services LLP** from **8 AUG 2022 to Till Now** Where I am engaged in following works

- Building up the new customer relationships.
- Stock Merchandising.
- Ensure customer satisfaction.
- Store Audit on Daily Basis.
- DCOTA Installation.
- Service Provider
- Rectify Sales executive's selling skills.
- Replenishment of 3rd party Accessories & Apple Accessories.
- Replenishment of Apple Products.
- Contacted new and existing customers to discuss how their needs could be met through specific products and services.
- TO Drive and maintain sales KPI's & KRA.
- Well versed in displaying Accessories & Merchandising.
- Handling Corporate sales to colleges, institutions etc.

EDUCATIONAL QUALIFICATION

- Passed **Higher Secondary** Exam in **2013** from **CBSE Board**.
- Passed **High School** Exam in **2011** from **CBSE Board**.

COMPUTER EFFICIENCY

- Computer Formatting , Software Installation - Printer Installation , Team Viewer works.
- Knowledge of Operating System – Mac & Window.
- I have a Good knowledge about Computer – MS-WORD , Power Point, Excel ,English Typing, Internet Surfing, Email ,E-Waybill.
- True POS & iRujul Software.

STRENGTH

- Making Good Communication Skills with Clients
- Always Professional at work place and focus on works,
- Punctual and Hardworking.
- Always ready to learn something new.
- Ability to Handle Pressure of work.

PERSONAL DETAILS

Name	:	Mr. Mayank Sharma
Father's Name	:	Mr. Ranveer Sharma
Mother's Name	:	Mrs. Neeru Sharma
Date of Birth	:	10-Jan-1996
Gender	:	Male
Marital Status	:	Unmarried
Languages Known	:	English & Hindi & Punjabi
Hobbies	:	Cricket,Skates,Watching Documentaries and movies,Gym

DECLARATION

I certify that the above statements made by me are accurate, complete to the best of my knowledge.

Place:

MAYANK SHRAMA

Date :

Signature