

Name: Nitay Chandra Jha

DOB: 02/01/1996

Gender: Male,

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Contact No.:- 9801549339

Address: Khora colony Near sec 62 Noida

CAREER OBJECTIVE:

To work in the challenging position with an organization that provides me an ample opportunities to learn and to contribute.

ACADEMIC QUALIFICATIONS:

Year	Examination	Institute	Board/University	CGPA / %
2013-16	Graduation	Himalayan University	Himalayan University	64.66%
2013	Higher Secondary	+2 Zila School Bhagalpur	BSEB,PATNA	46.6%
2011	Secondary	GMV High School Antichak	BSEB,PATNA	62.8%

Organization :

1 **Company Name :- PCP INTERNATIONAL LIMITED**

Project Title :- **Energy Civil & Mechanical Construction Rehabilitation & Maintenance** Description :-

- Worked as a Assistant Admin (from June 2019 to oct 2021)
- Execution of erection, testing and commissioning of boiler and it's Auxiliaries

2 **Company Name:- PRADAN (Professional Assistance for Development Action)**

Company Subsidiary Name :- GODDABAHA FARMER PRODUCER COMPANY LIMITED

Role :- MIS CUM DEVELOPMENT APPRECIATE (Apr 2022 to Jan 2023)

3 company Name:- NETMINE VISION PVT LTD

(International BPO)

Role:- sales executive

CO-CURRICULAR ACTIVITY:

- Participated in **Science Congress** at district level in school day.
- Participated in **Swatch Bharat Abhiyan**.
- Worked as a RJ (Radio Jockey) at 90.4FM, Bhagalpur
- Represented my Dist Godda in Cricket.

LANGUAGES KNOWN:

- 1) English(read, speak ,write)
- 2) Mathli &Angika (speak)
- 3) Hindi(read ,speak, write)

KEY SKILLS :

Leadership

Teamwork

Problem solving and Analytical skills

Time management

Event Planner

Basic Computer Knowledge