

Nitin Basra

RZ-95 Street Number 9

New Uttam Nagar,

Delhi-110059

Mobile No- 9555552124

Objective :

To work with a leading company and to use my previous work experience and financial skills to the best of my ability combined with perseverance, so as to contribute to the organization's growth and goal, as well as to attain my professional goal.

Work Experience :

Name of Company : Regency Shares & Holdings Pvt Ltd

Designation : Executive

DURATION : January 2018 to 10 April 2022.

- Responsible for the prevention and detection of potential fraud
- Worked effectively with management teams in identifying fraud detection and trending issues.
- Mentoring and monitoring productivity of assigned employees both in day and night and ensuring the Applications are processed correctly. Accountable for processing credit card applications with the main objective of figuring out fraud potentials while ensuring the credit worthiness of applicants.
- Been a part of SBI card verification team ensuring the rework of declined application due to unprocessed verification .
- Coordinating with SBI card sales team to ensure the correct processing of applications to support the business in generating accounts.
- Accountable for handling various processes related to customer consent on calls.

Name of Company : Quattrro Processing Services

Designation : Fraud Analyst

Duration : 29 January, 2016 to 9 October, 2017

Process : UCC Claims & Card Fraud Prevention

- Provided the Loss Prevention Department with monthly exception reports.

- Analyze outstanding claims and initiate collection efforts as per aging report.
- Mentoring and monitoring productivity of assigned employees both in day and night and ensuring the claims are processed correctly.
- Provided the Loss Prevention Department with monthly exception reports.
- Updated loss prevention exception queries and resolved issues.
- Work with clients to collect and document information that may be used in resolving outstanding disputes.

Personal Skills

- Highly competitive, Self motivator, disciplined and goal oriented professional.
- Adaptable and a quick learner; possess skills to work under pressure.
- Efficient Team Player with strong analytical & organizational abilities.
- Working knowledge of MS Office (Excel, PowerPoint, Word).

Awards / Achievements

- Consecutively best team awards.
- Best Employee quarter of the month.
- 4 times Best quality of the month.

Personal Information

Father Name : Lt Anil Basra

Date of Birth : 25 October, 1993

Language : English Hindi and Punjabi