

# BALOTRAWALA RIZWAN

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## Objective

Seeking a rewarding Entry Level Financial Analyst position with company to utilize learnings in financial reporting, forecasting, and planning and knowledge of accounting software.

## Experience

- **M.K enterprise** 2018 - 2021  
Accountant  
I had worked here as an accountant, solve GST related queries, keep books of accounts and file GST.
- **Ivenus** 2021 - 2022  
Accountant  
I have been working in this company, make invoices of sales, file GST, promote sales of product, manage treasury of store and manage books of account of the store.

## Education

- **Diwan ballubhai school**  
SSC 2017  
70
- **Diwan ballubhai school**  
HSC 2019  
80
- **Gujarat University**  
B.COM 2022  
GRADUATE

## Skills

- RECONSILATION
- BOOK KEEPING
- TALLY ERP. 9
- INVOICE BILLING
- GOOD COMMUNICATION
- SOLVING GST RELATED QUERIES