RESUME



**Abhay Mishra**

**Present Address:** A 504,Sundaram Residency, Near Billabong School, Vadsar, Vadodara. Gujarat

**Mobile:** 8889937775

**Email:** abhay0920@gmail.com

**Specialization**: Sales and Marketing

# **CAREER OBJECTIVE**

To work in a progressive organization that incorporates varied spectrums of work & diversity, this endows consistency, competency & expertise in professional as well as social spheres, enabling collective excellence and technical growth, personal fulfillment with welcome attitude for new ideas and concepts to enhance the overall growth of the organization.

 **Academic Profile:-**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Course** | **Board / University**  | **Institution** |  **Year of passing** | **Division** |
|  B.Com |   JIWAJI UNIVERSITY  |  MADHAV MAHAVIDHYALAY | 2010 |   2ND |

# **BEHAVIOURAL OUTLOOK AND STRENGTHS:**

1. Capable at grasping new concepts quickly & utilizing it in a productive manner.
2. Been proactive and focused as a student.
3. Acquired knowledge of new methods and industry trends while undertaking projects.
4. Team Work

 **WORK EXPERIENCE –1. One year as Site Supervisor In KEC International Ltd.Gujarat.(canal project)**

**2. 6 years experience as office in charge in SVVM School Sanchi**

**3. Currently Home Tutor**

 **ACADEMIC ACHIEVEMENT, AWARDS & SEMINARS**

* Won the Award & Certificate in school level sports competitions.
* NCC (Army Wing) in college and attended related camps.

**Computer Proficiency:**

I have a complete knowledge about computers like windows,M.S. Office.full Basics and Internet.

Tally ERP.9 certificate course

# **STRENGTHS:**

Good listener, hard worker, committed & dedicated to work.Fluent in English.

#  **PERSONAL DETAILS**

**Name :** Abhay Mishra

**Father’s Name :** Mr. Anil Kumar Mishra

**Date of Birth :**  20th Dec,1988

**Languages known :** Hindi And English

 **Permanent Address :** A504,Sundaram Residency, Near Billabong School, Vadsar, Vadodara. Gujarat