

ANIKET SINGH

B-71, Modipon Colony

Modinagar-201204(U.P.)

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EMAIL: aniketsingh.dmps98@gmail.com

PROFESSIONAL EXPERIENCE

THINK & LEARN PVT. LTD. (BYJU'S), Sep 2020 - present

Business Development Associate

- Handling customer requirements
- Performing B2C sales
- Identifying potential leads and converting them to generate revenue
- Organising and sorting customer management portal

MADPACKERS HOSTELS (MiNestColiving), Sec39, Gurugram, Apr 2019-July 2020

Community Operations Manager > Community Operations Executive

- Curating and executing 80% in-house & 20% outgoing events
- Handling eZee(PMS) which helps in guest management and checking the occupancy level
- Short stay management & its revenue accounting which comprises of 25% of total revenue
- Handling guest escalations & ensuring smooth functions of operations at all time.
- Performing B2B sales & market analysis for bringing new prospects in business
- Coordination with sales vertical
- Vendor Management and cutting the operational cost to minimum
- Ensuring quality checks & inspection
- Handling 100% of expense & revenue accounting

PAST INDUSTRIAL EXPOSURE

Successfully completed 17 weeks of Industrial Training at Holiday Inn (IHG), Aerocity, from 27th June, 2017 to 20th October 2017.

LEADERSHIP ROLES

- Supervisor of Comic Con-Delhi 2018
- Team Leader in Pet Fed-18, Grub Fest & Lil Flea

PROFESSIONAL SKILLS

- Ⓢ Successfully completed a course in Spoken English-Upper Intermediate from British Council
- Ⓢ Successfully completed a course in Personal Values & Integration from Scientology, Delhi
- Ⓢ Solution oriented
- Ⓢ Decision taking abilities

EDUCATIONAL QUALIFICATIONS

YEAR	QUALIFICATION	SCHOOL/COLLEGE	BOARD/UNIVERSITY	PERCENTAGE
2020-22	PGDM (Distance Ed.)	NMIMS	NGASCE	-
2016-19	B.Sc. (HHA)	IHM Pusa	NCHMCT & IGNOU	77.85%
2014-15	Higher Secondary Education	Dayawati Modi Public School	C.B.S.E	82.2%
2012-13	Senior Secondary Education	Dr. K. N. Modi Global School	C.B.S.E	9 CGPA

PERSONAL DETAILS

Date of Birth: 27th AUG '98

Nationality: INDIAN

Father's Name: Mr. S.K SINGH

Mother's Name: Mrs. MANJU SINGH

Marital Status: UNMARRIED

Permanent Address: B-71, MODIPON COLONY, MODINAGAR-201204(U.P.)

DECLARATION

I, Aniket Singh, hereby declare that the above information is true to best of my knowledge and undertake to inform any modification thereof if any, in the future.

Date:

ANIKET SINGH