SAP Certified Associate

GAURAV MALIK

Tel. (Res.): 011-43650719 **~ Mobile:** 9999799979, 9999060537

E-Mail: mail2gaurav1983@gmail.com/mail2gaurav1983@yahoo.com

To join and work in a Globally renowned Organization, where I should be able to apply my experience and contribute my skills and knowledge in various professional fronts, for result oriented applications, especially my skill and knowledge in my choicest field of ERP, E-commerce, Digital Brand Marketing on Social Media, sales force projects, SAP SD(IT) and IT hardware installations and operations, which will enable me to make a continued significant contribution, as a distinguished Consultant in the field and in a Company that has ambitions for growth.

PAN Card: ARMPM0908J

PASSPORT No: Z5631706

Profile Summary

System Analysis

Solution Delivery

ERP/Ecommerce

Troubleshooting

IT operations

Project Execution

Quality Assurance

Team Management

- A competent professional with SAP SD certification and trained over 8 relevant years of experience in SAP Implementation & Support and IT Operations, & Support with Total work Exp. more than 14 Years.
- Insightful experience in project management activities including
- Project scoping, estimation, planning on Social Media Platforms (Including Facebook, Instagram etc.) , finalization of technical/functional specifications; SD Implementation, IT installations(Hardware).
- Risk management quality management of product/software application.
- Adept in requirement analysis to system study, documentation and implementation.
- An effective leader with proven abilities in leading teams during the project phase and guiding team members and enabling knowledge sharing among the team.
- Strong problem solving & tech. skills with confident decision making for enabling effective solutions leading to high customer satisfaction and low operational costs.

Core Competencies

- Understanding business process, studying and analyzing workflow to design solutions.
- Looking after business case development & performance measurement.
- Leading and managing different stages of project management e.g. Project Initiation, As Is, To Be, Gap, Requirements gathering, Risks, Quality, etc.
- Understanding business challenges & translating them into solutions
- Providing hands-on leadership, direction, & mentoring to the team and managing client relationships.
- Defining & agreeing on deliverables & milestones, setting & controlling scope and communicating status to all concerns.
- Preparing relevant documents, liaising for the communication of functional issues between users and technical project team members during the course of the project.
- Taking & implementing cost out initiatives (Operations & Support lifecycle), Change Management & Delivery Fulfillment.

Employment Details

June 2021 – Till date : Data Consultant at INCOME TAX DEPARTMENT (Investigation) Govt Of India.

December 2018 – May 2021 : Director at Vedant Enterprises, own ONLINE BUSINESS, its includes flipkart/Amazon online selling/Digital Marketing through Facebook, Instagram and various SEO's.

Oct'17 – march 20': Shivansh Solutions Pvt Ltd, New Delhi as SAP SD Consultant.
Role:

- Delivery of support projects and services within the given scope, time, cost and quality.
- Managing the customer relationship from the delivery perspective.
- Managing the Technical Teams and Functional teams for timely Delivery.
- Expertise in IT services which include Consulting, building up the SAP SD practice , delivery management, and hands on experience on various SAP IT applications.
- Day to day SAP SD Administration Support.
- Acted as primary interface to the customer
- Worked on complete implementation of the projects through all stages.

Projects:

1. Designation   : SAP SD Consultant

   Client   **: Patanjali Ayurved Limited**
   Project   : SAP SD Support
   System   : ECC6.0 –EHP6
   Duration   :   Oct '17 – till date
   Designation   : SAP SD Consultant

2. **Client**   **: Polyplex Corporation Limited**
   Project   : SAP SD Support
   System   : ECC6.0 –EHP6
   Duration   :   Oct '17 – till date

3. **Client**   **: EPACK Polymers Pvt Ltd.**
   Project   : SAP SD Support
   System   : ECC6.0 –EHP6
   Duration   :   Oct '17 – till date

April'17 – Oct'17': Sanchit Technologies Pvt Ltd, Delhi as an Associate SAP SD Consultant.
Role:

- Specific duties include documenting user requirements,
- Performing configuration to implement required functionalities.
- Conducting/coordinating unit, integration, regression and user acceptance testing,
- Developing and maintaining design documentation and test scripts and obtaining user approvals that the required functionalities have been delivered.
- Understanding the business requirements of the client and mapping their business processes with system functionality.

- Configuring SAP R/3 system for Sales and Distribution according to client's requirement.
- Conducting Pre sales minute, Presentations and Live Demos.

Projects:
Designation   : Associate SAP SD Consultant **Client**
: HPM Chemicals & Fertilizers Ltd.
Project   : GST Implementation and upgradation from ECC 5 to ECC6
System   : ECC6.0 –EHP6
Duration   : April '17 – till date
(Being established among the frontrunners in the Agri-input companies, HPM stands as a major supplier for a spectrum of agri-input products)

March'16 – April': Biztechinfosys Pvt Ltd. Noida as an SAP Consultant. Role:
- Well versed with Sales & Distribution Modules of SAP; adept in analyzing needs, evaluating end-user requirements, custom designing solutions and troubleshooting any problems in the process.
- Experience in exploring & developing new markets, appointing channel partners, brand promotion, new product launch, accelerating growth and achieving desired sales goals.
- Expertise in spearheading development policies for achieving business from the clients.
- An effective communicator with good presentation and organizational skills; skilled in managing teams to work in sync with the corporate set parameters & motivating them for achieving individual & business goals.

Projects:
- Managing Our Prestigious client Rangsons Schuster Technologies Pvt. Ltd. (RST) on SAP SD implementation ERP ECC 6.0.
- Created Business Blue Prints, Business Process Documentation and Created Enterprise Structures with relevant to SD, Configuration of pricing procedure and maintaining condition records as per client's business requirement. Customizing and creation of various sales document types, delivery documents, billing and invoice. Integrated with various modules such as MM, PP, FI, QM etc. Co-ordinate User Acceptance Testing, Unit Testing and Integration testing. Participated in the customer-master and transactional data cutover activities before go-live. Configuration of basic quality inspection post goods issue. Organizing End User training and preparing end user manuals.

July'11 – Feb'16: Nippon Paints (India) Pvt. Ltd., Delhi as an IT/SAP Executive Role:
- Effectively handling special project - SAP (Integration ,SAP support at all India level), Logic Development for a new SKU coding, MM, SD data management, Billing/Third Party Billing, SAP SD pricing, SAP SD Implementation.
Projects:
- Implemented sales force project across PAN India, Managing and support Sales force technology.
- Worked on SAP SD Implementation ERP ECC 6.0 Technology Including SD, MM & FICO Support, IT and SAP Functional Trainings quarterly and Configured Credit management.
- IT operations including Windows Networking and Server Maintenance support PAN India, including Vendor management, Consulting & IT Procurement.

July'10- Jun'11: Babasaheb Ambedkar Institute of Technology and Management, Delhi as Lecturer Role:
- Worked as a lecturer; involved in imparting classes to students on the subjects (including Electronics, electrical and IT).

Nov'07 - Mar'10: HCL Info systems Ltd., NOIDA (U.P) as Project coordinator Role:

- Efficiently managed customer support, AMC sales, coordinated with post sales (Network Designing, Vendor

Coordination)

Projects:

- Managed E-courts Project for Government of India for LAN networking and switches installation in their specific premises.
- Managed LAN Networking Project for Kendriya Vidyalay Sangathan, New Delhi.
- Server and Desktop Installation Project for NIC(National Informatics Centre) New Delhi Government of India including DOP(Dept. of Posts), SPB(Sardar Patel Bhawan), BIS(Bureau of Indian Standards) etc.

Education

- MBA (IT & Marketing) from Amity University with 7.1 CGPA in 2010
- B.Tech. (Electronics & Communication Engineering) from Shri Krishan Institute of Engineering and Technology, Kurukshetra University, Kurukshetra, Haryana in 2007 with 61.5%
- XII from CBSE with 55.2%
- X from CBSE with 64%

IT Skills

- SAP SD Certified Associate.
- Well versed with MS Office (Word, Excel, PowerPoint, etc.)
- Sound knowledge of Programming Language C, C++ and HTML
- Proficient in SAP Implementation/Support (SD, MM)

Industrial Training

- Attended six week training after 2nd year at Copper Connections - India Pvt Ltd., New Delhi from 10th July 2005 to 25th August 2005 on the project entitled" EPBAX (Electronic Private Automatic Branch Exchange) Testing"
- Attended six week training after 3rd year at MCIT (Ministry of Communication and Information Technology), Electronics Niketan, New Delhi from 1st July 2006 to 15th August 2006 on the project entitled "SDR (Software Defined Radio)" conducted by MR. BM Baweja (Director), CC&BT Department

Seminar

- Delivered Seminar on Electronic-Ink in Graduation College.

MBA Project

- Post Implementation Strategies on ERP Systems.

Certification

- Microsoft Certification in Technology Specialist (MCTS) from New Horizons which involved ASP.Net, C#, Visual Basic, Certificates in Microsoft .Net Framework 2.0 Application Development and Microsoft .Net Framework 2.0 Web Based Client Development (Web Application 2.0).

Extramural Engagements

- Functioned as Captain of college Football & Table Tennis Team
- Represented school & participated in Voluntary Traffic Service during India International Trade Fair (IITF) in 1997 & 1998.

Community Development Work

- Engaged in charity work independently for Blind Relief Association, Lodhi Road H.O., Delhi

Personal Details

Date of Birth: 16th September 1983
Language Known: Hindi, English and Punjabi
Address: Q-3/A Jangpura Extension, Ground floor, New Delhi-110014