Phone: 7066064455 **|** Email:  shewadkarlaxman@gmail.com

**SUMMARY**

Mobile Sales Representative with 6 months of experience in handling all administrative aspects of the sale including but not limited to completing customer contracts and warranties, pulling products from inventory, accepting customer payments, and filing the completed orders.

**CORE COMPETENCIES**

Multi­task, Typing, Customer Service.

**PROFESSIONAL EXPERIENCE**

# Mobile Sales Representative

**Key Deliverables:**

* Greeted all customers.
* Assisted all customers with choosing the proper cellphone device and plan.
* Explained contracts and geek squad protection plans.
* Educated customers on technical features and the use of devices.
* Assisted with repairing or replacing defective devices.
* Set up new accounts, upgrades, and add­ons, Followed up with customers to ensure satisfaction, and create sales opportunities.
* Applied screen protection on cellphone devices.
* I was responsible for answering numerous phone lines, give customer service, go over billing, change account info if needed, assist with phone issues,
* Skills Used Being able to type fast allowed me to get my job done in a timely manner to be able to assist other customers waiting for representatives,
* Reviewed needs and wants of customers, and recommended mobile devices and cellular plans fitting customers personal needs.
* Maintained store inventory.
* Explain and Display the newest in cellular technology Attach accessories and further product warranty Set up connection with the customer to invite.
* Promote and sale of mobile technology including, but not limited to new cell phones, data plans, and accessories.

**EDUCATION**

* Graduate B A