



Rajkumar Jadhav

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Carrier Objective

Looking for an organization, learning environment to work which can provide personal development & offers prospects for long term career growth to prove to be an asset for the institution.

Core Competencies

- Excellent Hands on work priorities.
- Hands on experience of handling customers query.
- Exceeds clients Expectation.
- Quick learner and good at communication.

Employment Details

1. Working with Rupali Crockery Warehouse as a Store Manager Since Nov.2020 to till date.

- Handling walk – in customers
- Engaging new customers and provide them required products
- Handling accounts and maintaining necessary data.
- Handling staff and train them for necessary work.
- Responsible for stock management.
- Responsible for handling the transport related to delivery of products.

2. Worked with Skynet Broadband Services as Sales Executive Since October 2018 to Nov. 2019

Sales Executive - Core Assignments/Responsibilities -

- Responsible to maintain the relationship with customers by giving them the best service.
- Maintaining all the purchase of services & Sales of services with proper entries with system.
- Handling all the clients query via email or telephone call,
- Sending an estimation of Net charges to the customers as per their demand.
- Providing Cost effective quotes to our clients.
- Reporting to the Management according to the Sales & Collection.

**3. Worked with Zara as Sales Executive Since
March 2018 to August 2018**

Sr. Sales Executive- Core Assignments/Responsibilities -

- Responsible to coordinate with the customers while purchasing the clothes.
- Handling all the customers with care and positive gratitude.
- Managing Relationship with customers for future prospectus
- Maintaining happening environment on the floor.
- Taking proper follow up for the leads and trying to close them with best service.

Academic Detail

- **SSC From Shivaji University, Kolhapur**
- **HSC from Savitribai Phule, Pune University**
- **Appearing 3rd Year of commerce from Pune University.**

Personal Details

- **Father's Name : Balu Jadhav.**
- **Date of Birth : 6th March 1998.**
- **Nationality : Indian.**
- **Marital Status : Unmarried.**
- **Language Known : English, Hindi, Marathi (Speak, Read, Write).**
- **Hobbies : Music, Trekking, Cooking etc.**

Computer Skills

MS-CIT .2012, MS-Office etc. Browsing on web.

I hereby affirm that the above knowledge is true to the best of my knowledge and understanding.

Date:

Place: Pune

(Rajkumar Jadhav)

