

## PROFILE

Hardworking Student Offering Internship experience and extensive knowledge of Marketing and Sales  
And details-oriens with excellent observational ,technical, organizational, presentation and communication skill

## SKILLS

- SCHEDULLING
- PRESENTATION
- MS EXCEL
- MS OFFICE

## HOBBIES

- PHOTOGRAPHY
- TRAVELLING

## CONTACT

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# MALLIKARJUN BALULMATH

**BBA(IB) student,**  
VIIT Pune.

## EDUCATION

**Bharati Vidyapeeth English Medium High School Katraj Pune**  
**SSC**  
**2016**

**Sinhadad collage of Art, Science &Commrece.**  
**HSC**  
**2018**

**Vishwakarma College of Arts, commerce And Science**  
**BBA(IB)**  
**2021**

## WORK EXPERIENCE

**Marketing and Sales Intern**  
**Oxvsys Automation Technologies Pvt. Ltd.**  
**08 February 2020-08 April 2020**

- Sorted and organized files, spreadsheets and reports.
- Answered incoming telephone calls, took down messages and provided information.
- Responsible to handle teams regarding project issues.
- Responsible for handling interns data and solve the issues