

CURRICULUM VITAE

HIMANSHI

House No- 231,

Azadpur village

Delhi – 110033

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CAREER OBJECTIVE

I am seeking for a platform where I utilize my experience, skills, studies, innovative ideas in order to enhance knowledge and experience to getting success and position in my urge industry which I work confidently.

EDUCATIONAL QUALIFICATION

- 10th class from **C.B.S.E Board, Delhi** in the year 2015.
- 12th class from C.B.S.E Board, Delhi in the year 2017.
- Bachelor of Arts from University of Delhi, in the year 2018-2020
- Pursuing MA in Hindi from IGNOU.

PROFESSIONAL QALIFICATION

- Completed ITI (hindi short hand, stenography) from women technical institute, RK Puram Delhi, in the year 2018-2019
- One year Language Course in French from Ramjas College, Delhi, in the year 2019-2020.

WORK EXPERIENCE

- **1 year experience** in corporate office , Om sterling global University corporate office pritampura, as a course counsellor.
 - 9 months work experience at Dhyeya IAS academy as a counsellor , Mukherjee Nagar delhi 110009
 - Currently working as a sales executive at Kalyan jewellers kamla nagar, since august.

COMPUTER SKILLS

- Basic knowledge of **Computer**
Compute foundation
MS-Office (MS-Word, MS-Excel, MS-PowerPoint)

STRENGTH

- Hard Work & Confident.

PERSONAL DETAILS

Father Name : Mr. Nand Kishor

Date of Birth : 16th June 1999

Languages Known : English & Hindi
Marital status : Unmarried
Nationality : Indian
Hobbies : Traveling, reading story books

DECLARATION

I hereby declare that all the above information is correct & best of my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

DATE :/...../.....

PLACE:

(Himanshi)