

RESUME

Name	Khileri kamlesh
Date of Birth	04 Th feb 1992
Current Address	Plot 258/3, Sector 22 Yogi Group Flats Gandhinagar
Permanent Address	Plot 258/3, Sector 22 Yogi Group Flats Gandhinagar
Mobile	9925700508
Nationality	Indian
Religion	Hindu
Gender	Male
Marital Status	Single
Languages known	English,Hindi,gujrati
E-mail	khilerikamlesh@gmail.com

ACADEMIC QUALIFICATIONS:

	Board/ University	Year	Class
HSC	Gujrat university	2015	First
SSC	Rajasthan university	2010	First

COMPUTER KNOWLEDGE:

1. **M.S.Office** : Microsoft Excel , Word , PowerPoint,tally
2. **Operating Systems** : Dos & Windows.
3. **Internet & E-mail.**

My Job responsibilities are:-

- Taking care of Sales and ordering of Stocks.
- Making scheme and offers for festivals.
- Keep track record for fresh and defective.

WORK EXPERIENCE :-

- Worked As Telephone Operator in HDFC BANK For 6 Months.
- Galaxy point Mobile & Computer Store for 2 Years In Kharghar Navi Mumbai.
- S.S.D Mobile Store for 1 Year Kharghar.

DECLARATION :-

I here by declare that the above mentioned details are true to the best of my knowledge and belief.

PLACE :

Kamlesh Khileri

DATE: