

CURRICULUM VITAE

LAKSHAYA

PROFILE

- ☒ Ability to accurately and articulately document information.
 - ☒ Exceptional Presentation Skills with proven analytical & client servicing abilities.
 - ☒ Dedicated to creating stable learning environment and inspiring others to do best.
 - ☒ Commitment to work with all responsibilities.
 - ☒ Ability to build strong relationships and positively influence clients and colleagues.
 - ☒ Provide reporting and regular status updates to the Manager.
- Good English Speaking Skills

EXPERIENCE(5 year 9 months)

Worked with DAILY OBJECT

As a RETAIL SALES

Worked with COMPUTER AND TECNICAL SUPPORT (INDIA) (5 year)

As a Technical Sales & Engineer

Managed call flow and responded to technical support needs of customer's.
Installed software , modified , and repaired hardware and resolved technical issues.
Help to set up PC and apple desktops/laptops and all mobile devices.
CCTV Setup and Installation

work with BYJU'S (7 Months)

As a Business Development Executive

EDUCATION

High school, CBSE
Higher secondary school, CBSE Board
B.A (Prog) Delhi University.

BASIC KNOWLEDGE OF COMPUTER

Microsoft Outlook Express
Microsoft Office 2016

MAJOR PROFESSIONAL SKILLS

- ☒ Practical, persistent, Confident, Corporative, competent Person.
- ☒ Demonstrating High Degree of Skills, perform under Pressure.
- ☒ Comfortable in Managing people by Directing and motivating them.
- ☒ Focused and result oriented person.
- ☒ Insight to leadership and team building capabilities.

PERSONAL DETAIL

Father’s Name : Mr. Dinesh Kumar
Date of Birth : 10th December 1997
Gender : Male
Language Known : Hindi, English
Contact No. : 91-9650643559
Address. : House no 1873 Sadar Bazar Idgah Road Delhi 110006

DECLARATION

I hereby declare that the above information given is true to the best of my knowledge and belief.

Date: -----

Place: -----

(LAKSHAYA)
